Government Funding Policy

Pippa Pop-ins Nursery Schools

Pippa Pop-ins 165 New King's Road (Ofsted ID: EY449873)

Pippa Pop-ins 233 New King's Road (Ofsted ID: EY449869)

Pippa Pop-ins 430 Fulham Road (Ofsted ID: EY449872)

Pippa Pop-ins 5 Kensington Place (Ofsted ID: EY489562)

Pippa Pop-ins 91-93 Princedale Road (Ofsted ID: 2857426)

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Adopted:	June 2026
Last review:	April 2026
Next review due:	April 2027

Pippa Pop-ins®
Nursery Schools

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1. Scope and Application

1.1 This policy applies to:
Pippa Pop-ins 165 New King's Road (Ofsted ID: EY449873) ("**Pippa Pop-ins**")
Pippa Pop-ins 233 New King's Road (Ofsted ID: EY449869) ("**Pippa Pop-ins**")
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1.2 This policy does not form part of any contract and Pippa Pop-ins may amend it at any time.

2. What is government funding?

2.1 **Universal Free Entitlement ('FE') Funding** is Government funding to cover the cost for up to 570 hours per year/15 hours a week of childcare during term time (38 weeks a year). This is available for all three and four year old children in England.

2.2 **Extended FE Funding** is further Government funding in addition to the Universal FE Funding. Extended FE Funding covers an additional 570 hours per year/15 hours a week of childcare during term time (38 weeks a year). This equates to 1140 hours per year / 30 hours per week. Again, this is available for all three and four year old children in England. It also offers 15 hours a week for eligible families for children aged 9 months plus.

2.3 You may be eligible to claim Extended FE Funding if:

2.3.1 Both parents are working (or the sole parent is working in a single-parent family); or

2.3.2 Each parent earns a weekly minimum equivalent to 16 hours at national minimum wage, and less than £100,000 per year.

This includes parents who are employed and self-employed.

3. Eligibility for funding

3.1 Parents can claim the following based on their child's age:

Age Group	Funding available
Nine months to under two years old	30 hours Extended FE Funding for eligible families
Two years old and under three years old	30 hours Extended FE Funding for eligible families
Three years to four years old	15 hours Universal FE Funding for all families

	30 hours Extended FE Funding for eligible families

3.2 Children will be eligible to receive funding from the start of the next full term after turning 9 months old or following their second or third birthdays. A child born between:

3.2.1 1 January and 31 March will be eligible for the FE from 1 April.

3.2.2 1 April and 31 August will be eligible for the FE from 1 September.

3.2.3 1 September and 31 December will be eligible for the FE from 1 January.

4. 'Stretched hours'

4.1 Both the Universal FE and Extended FE funding are structured to cover the **38 weeks a year of term time**. Many of our settings do not offer term time only places and are booked for the period of the 50 weeks of the year that we operate. Therefore, we 'stretch' the Government funded hours to cover the full number of weeks that the nursery is open.

If your chosen nursery is open for:	15 hours of entitlement becomes:	30 hours of entitlements becomes:
33 weeks of the year	15 hours each week	30 hours each week
38 weeks of the year	15 hours each week	30 hours each week
48 weeks of the year	11.9 hours each week	23.8 hours each week
50 weeks of the year	11.4 hours each week	22.8 hours each week

4.2 Please note, in line with our Admissions Policy, the minimum days per week for attendance is five morning sessions or three afternoon sessions, so there will be a number of hours that are not covered fully by your entitlement.

5. What does funding include?

5.1 FE funding only covers the cost of the provision of childcare and the delivery of the Early Years Foundation Stage (EYFS). The funding does **not** include:

5.1.1 meals and snacks;

5.1.2 nappies, formula and consumables;

5.1.3 additional hours;

5.1.4 early starts or late finishes;

5.1.5 uniform;

5.1.6 enrichment activities;

5.1.7 laundry services;

5.1.8 forest school and beach school;

5.1.9 administration costs; or

5.1.10 access to our parent app.

5.2 FE does not cover the cost of food, nor the delivery of the experiences or additional services which that Pippa Pop-ins nurseries provide for both our children and parents. We therefore ask parents to pay for these with our consumables charge, called an '*Extras and Essentials*' charge, during FE funded hours. This will be shown on your monthly or termly invoice. This ensures that the quality of care and service we offer is protected for all our children and parents.

5.3 Whilst this charge remains voluntary, if parents refuse or are unable to the pay the '*Extras and Essentials*' fee, then they will need to speak with the Head of Nursery to discuss further. There is both an operational and financial impact on the nursery when this is not paid.

5.4 The decision on the number of spaces or reduced hours will be at the discretion of the nursery on a case-by-case basis.

6. Nursery Fees and invoicing

6.1 Our fees are calculated on the number of operating weeks per year, averaged into three termly payments. Free Hours claimed will be shown on your invoice as 'Funded Hours'.

6.2 We will then detail the '*Extras and Essentials*' charge for the Free Hours, for items not included in the FE funding (see 5.2 above).

6.3 We will also detail any hours that are not part of your funding eligibility as chargeable hours, and these will be shown on your invoice below funded hours.

7. Headcount day

7.1 Headcount day is the cut off each term where children wishing to claim FE funding must be in attendance in order to receive the funding for that term. This applies to all children with the exception of Local Authority funded 2 year olds (with a valid 6-digit eligibility code) who can start at any point during the term.

7.2 The exact date for headcount is set by the Local Authority and dates can vary. They are, however, usually towards the end of January, April and September.

7.3 If you wish to join after this day and are not currently attending another nursery, we will not be able claim any funding until the following period. All sessions will therefore be charged at their respective full rates. If you are wishing to move to one of our settings from another provider, then we will be able to claim any unused funding from your previous provider.

7.4 Headcount is also the cut off for those wishing to increase their funded sessions. If you are an existing parent and are planning on increasing the number of sessions in your booking pattern, this needs to be in place by headcount day. Increases after headcount day will not be eligible for funding until the following term. All sessions will therefore be charged at their respective full rates.

8. 'FE Only' placements

8.1 We offer a limited number of FE Only placements, where parents can assess their FE Only hours without any additional costs. These hours are offered in a standalone pattern which will not necessarily provide the full care requirements you may be looking for. Typically, this is as follows:

8.1.1 For our nurseries which offer split AM and PM sessions, funded hours can be claimed each day from 1:00pm to 6:00pm, or for the standard afternoon sessions each week as per our booking options with the remaining entitlement (if any) used on an alternative day - subject to availability, or with another provider.

8.1.2 For our nurseries which do not offer split AM and PM sessions (i.e., full days only), funded hours can be claimed on Mondays and Fridays for a full day, with the remaining entitlement (if any) used on an alternative day - subject to availability, or with another provider.

Whilst our additional services are not included in these offers, consideration will be made regarding the inclusion of all children.

8.2 The number of these placements available will be dependent on location and availability. Placements are allocated on a first come, first served basis. Placements which require no additional costs do have an operational and financial impact on our nurseries. Therefore, we limit the number of these placements at each nursery. This is to ensure the care we provide for all our children isn't affected, and that our nurseries can continue to operate sustainably.

8.3 For more information about FE Only placements, please speak to the Admissions Manager.